

**Minutes of Meeting
Gower Street Practice
Patient Participation Group
held on Thursday 7 June 2017 at 1.00 pm**

Present: Patient members: SH, RN, JO, RP Staff: Dr RM, Dr MH, Dr SA, Dr DA
MM (Practice Manager), GE (Reception Manager), SP (Secretary)

1. **Apologies for absence:** VP (receptionist)
2. **Minutes of last meeting:** these were agreed.
3. **Matters arising:** none
4. **GDPR – Information Governance:** MH talked about this new legislation regarding digital records which was introduced on 25 May 2018. Further information is available on the practice website.
5. **CHE (Camden Health Evolution):** Gower Street Practice is a part of this one of two federations in Camden, the other being Haverstock. There was a discussion of the purposes and aims of CHE, which include arranging some patient services more locally away from hospitals and training for staff to improve aspects of administration, all aiming to improve patient care. SH asked about care of elderly people. MH said the practice offers annual reviews.
6. **Staff changes:** RM reported that temporary receptionist Joel had now left, as planned, after three months. New Nurse Eileen Lee is now an established member of permanent staff here on two days a week and has already proven to be proactive, efficient and popular. At present, there is also an ongoing regular locum nurse on Fridays. JO enquired about a Health Care Assistant, which had been mentioned before. RM replied that although this did not work out previously, this option is currently being looked into again.
7. **Any other business:** RN enquired about any news on new premises. RM said current lease was about to be extended for another 2½ years and talks continue with the CCG, who are well aware of the difficulties and trying to help, also with another practice. There was the possibility of a similar building locally but this may be considered equally unsuitable. JO mentioned a development in Rathbone Place.
8. **Date of next meeting:** Thursday 6 September at 1.00 pm.